



Oregon Athletic Officials Association



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Associations Conduct Principles of Officiating Course

As you've been previously informed, local associations are now responsible for providing the OAOA Principles of Officiating course to their officials in need of completing the requirement. The Principles of Officiating course assists new officials with general concepts such as creating an officiating philosophy, goal setting, ethics, conflict management and personal development.

The OSAA/OCEP requirement mandates that new officials shall complete the Principles of Officiating course **within their first three years of officiating**. Officials certified by the OSAA prior to the 2006-07 school year or transfer officials certified by a State High School governing body are exempt from this requirement.

Local Association responsibilities:

- Schedule the date, time and location for the class. (course takes about 2 ½ - 3 hours with breaks)
- Digital Projector and screen for the accompanying PowerPoint presentation. (Projector often available through OSAA/OAOA – PowerPoint file can be downloaded from OAOA website)
- Registration process. (required attendance report and material distribution)
- Selection of instructors. Associations are encourage to invite a local coach as an instructor.
- Once schedule notify you fellow commissioners in other sports so their officials in need of certification can attend.

OAOA responsibilities:

- Preparation of and distribution of all training material to the local association. (This includes the course handout, accompanying PowerPoint, certificate of completion, **OSAA Gold Card** application form, and attendance roster form)
- Database input and maintenance of certified officials.

It's important to open up your class to those from other associations as well. When you decide to offer a Principles class, invite other associations to send their members. Having officials (and instructors) from different sports makes the class more interesting and informative. Your OAOA Regional Representative can assist with contacting other associations in your area.

It's also a good idea to think about asking a local coach to help teach or co-teach a lesson or two, especially the lessons on Communication Skills and Conflict Management. We've found that a coaching perspective really adds to these topics.

To determine who in your association needs to take the course, simply go to your OSAA online roster, click at the top of the column labeled "Principles" and this will sort the unchecked (needs Principles certification) boxes to the top. Call Roni at the OSAA for assistance.

Remember, the OSAA requirement is a **certification** requirement, so any official not in compliance will lose their certification until they've taken the course.

Please contact me if you have any questions at all.

Thanks.

Clark

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